**Telephone Sales Order Form**

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| --- | --- | --- |
| Customer PO # | Bill to Address | Phone Number |
|  |  |  |
| Fax Number | Order Date | Ship via |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| Company Name | Ship to Address | Attention  |
|  |  |  |
| Email Address | Requestioned By | Terms  |
|  |  |  |

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| --- | --- | --- |
| Requested Ship Date | Customer Service Rep | Salesperson  |
|  |  |  |

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| --- | --- | --- | --- |
| **QTY** | **Item #** | **Description** | **Unit Price** |
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| --- | --- |
| Promised Ship Date | Date |
|  |  |

|  |  |  |
| --- | --- | --- |
| ID | REV | Issue Date |
|  |  |  |