**Telephone Sales Order Form**

|  |  |
| --- | --- |
| **Customer** | **Customer** |
|  |  |
| **Phone Number** | **Phone Number** |
|  |  |
| **Address Line 1** | **Address Line 1** |
|  |  |
| **Address Line 2** | **Address Line 2** |
|  |  |

|  |  |  |
| --- | --- | --- |
| **Ship Via** | **Job Site** | **Residence** |
|  |  |  |

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| --- | --- |
| **Special Instructions** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Item Number** | **Description** | **QTY** | **Unit Price** |
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|  |  |  |  |
| **Total**  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Ordered By** | **Phone Number** | **Fax Number** | **Date** |
|  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Shipped By** | **Phone Number** | **Fax Number** | **Date** |
|  |  |  |  |