

**DAILY PRODUCTION REPORT**

**Production Company Name / Address / Phone Number / Email Address / Fax**

|  |  |  |
| --- | --- | --- |
| **Project Name** | **Start Date** | **End Date** |
| (Write here) | (Write here) | (Write here) |
|  |
| **Talent Release Log** |
| **Number** | **Name** | **Location** | **Description** |
| (Write here) | (Write here) | (Write here) | (Write here) |
| (Write here) | (Write here) | (Write here) | (Write here) |
| (Write here) | (Write here) | (Write here) | (Write here) |
| (Write here) | (Write here) | (Write here) | (Write here) |
| (Write here) | (Write here) | (Write here) | (Write here) |
|  |
| **Location Release Log** |
| **Number** | **Location** | **Owner Name** | **Description** |
| (Write here) | (Write here) | (Write here) | (Write here) |
| (Write here) | (Write here) | (Write here) | (Write here) |
| (Write here) | (Write here) | (Write here) | (Write here) |
| (Write here) | (Write here) | (Write here) | (Write here) |
|  |
| **Payment (if applicable)** |
| **To Whom** | **For What** | **Amount** |
| (Write here) | (Write here) | (Write here) |
| (Write here) | (Write here) | (Write here) |
| (Write here) | (Write here) | (Write here) |
| **Total** | (Write here) |